DESK TOP PUBLISHING

	NOMENCLATURE OF COURSE	DETAILED SYLLABUS
1.	Desk Top Publishing	Introduction to Computer
		• Introduction to Hardware & Software
		• Parts of Computers with actual demonstration
		• Windows 98/XP/2000
		• Page Maker
		• Corel Draw
		Photo Shop
		• Scanning
		Project Work
		• Setting up DTP Centre
		Office Administration & File Management